

Minutes of School board Meeting

Place: Skimminge 21, Maribo

Online link: [INSERT LINK TO MEETING AND CHANGE THIS TITLE](#)

Date: 16:30 Tuesday 7th November 2023

Invited: Per, Karina, Sarah, Carsten, Iris, Annelies, Bo, Iulia

Online: Puneet

Apologies: Nicolle

Attachments:

- Minutes form last meeting (October)
- School Holiday plan/Ferieplan for skoleåret

Agenda

1. 16:30- Welcome

Description:

- 1.1 Per to welcome and open the meeting.

Minutes:

- 1.1 Nicolle sends her apologies. She will also step down from the board as substitute until further notice due to family reasons.

2. 16:35- Approval of minutes and approval of agenda- Per

Description:

- 2.1 Approval and minutes from last board meeting (attached)
- 2.2 Approval of agenda

Minutes:

- 2.1 Minutes from October and September were approved with no comment.
- 2.2 Agenda approved with addition to point 9.

3. 16:40 News from chair and principal

Description:

Dom and Per to provide news and updates.

- 3.1 Annual playground inspection from LK Park og Vej
- 3.2 Update on the recruitment process
- 3.3 Budget preparation

Minutes:

3.1 Legepladsinspektør Kenneth inspected in week 39. Passed inspection with remarks. Valid until 31 March 2024. Report forwarded to Maribo gym.

Action: send copy of report to Per, send to MG

3.2 Mei Lee has accepted a position and will commence in January. Currently interviewing for 1x primary teacher, 3x Danish teachers, and 1x vice principal.

Primary teacher- 55 applications- 3 to interview

Danish teacher- 12 applications- 4 to interview

Pedagogue- 25 applications- 5 to interview

Vice principal- 15 application- 5 to interview

Question about if we have enough vikar as we head to winter.

Vice principal candidates through to the second round completed a DISC profile, could this be done with all staff?

3.3 Budget meeting 28 November with LK. Approval in January meeting.

4. 16:50 Student council

Description:

4.1 Bo and Lulia to provide an update on the work of the student council

Minutes:

4.1 Last meeting in October. Council ran a door decorating competition for Halloween. Classes A-D participated but Class E and F also joined in for fun. Feedback from staff was a set of rules for what can be used and criteria for how it will be judged. Feedback from admin, there needs to be one month notice so materials can be ordered.

Unsure of when next meeting is.

The LK combined student council meeting was held online but it didn't work as very few joined the meeting. There was a combined student council trip but this clashed with a class trip for Bo.

Questions to the councillors about if they can see their ideas being implemented- they can see this and example is the door decorating.

Discussion on Café LIS and Xmas fundraiser. Can profits from Café LIS come to the school/council. Are there any health regulations for bake sales. It is possible for the student council to run a Xmas sale again.

5. 17:00 School holiday calendar

Description:

5.1 Attached is a proposed school holiday plan for 24/25, 25/26, 26/27. All school board are asked to review and send in any comments by 1st December 2023.

Minutes:

5.1 Discussion on the holiday calendar and how it is designed. Eg: 200 school days counted back from last Friday in June. Planned three years ahead. Adjustments made due to removal of public holiday and school boards are asked for feedback.

Action: report that there are no comments.

6. 17:10 Expansion update

Description:

This will be a closed item due to confidential matters at other schools.

Minutes:

Closed item.

7. 17:40 Principles

Description:

7.1 Cultural competency- the aim is to complete this principle ready for publication.

7.2 Bad language- Sarah to proposal for a principle to address what words and type of language should the school take a zero tolerance approach to.

Minutes.

This point was postponed until next meeting

Action: Give priority to principles at next meeting.

8. 18:20 Next meeting

Description:

- 30th January 2024
- Topics: Review of school expansion, approval of school budget for the coming year, planning annual meeting with 'contact parent/class council', principles.

Minutes:

9. 18:30 AOB

Description:

Opportunity for any announcements or proposals.

Minutes:

9.1 Café LIS vs healthy eating principle- The cake served at Café LIS contradicts the healthy eating principle and school food policy. Other issues include friends buying for friends, losing money, they young having a challenge to decide on what to buy. Café Lis is only once a month.

Action: Continue the trial of Café LIS. Then ask the parents council for feedback form classes at the annual board + parents council meeting.

Action: Sarah to speak with Christine to get feedback from student council.

9.2 Update on Expansion- a month since the last update from Dom. There are rumours and misinformation out there.

Action: Dom to send out new update which will include staffing for each grade. Also that we are still waiting on some political decisions. Perhaps offer meeting too.